

FORESTVILLE CENTRAL SCHOOL

Middle and High School Handbook

2024-2025



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FORESTVILLE CENTRAL MIDDLE AND HIGH SCHOOL

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Academic Eligibility Rule

Participating in school and school-related extracurricular activities is an excellent way for students to develop their talents, receive individual recognition, and build strong friendships with other students. However, participation in these activities is a privilege that can be revoked due to academic ineligibility. The following is a non-exhaustive list of such activities:

- games/practices
- dances
- extracurricular club activities
- class activities
- prom
- musical/play
- travel to other rooms/library during study hall for non-academic reasons

Concerts/trips and other performances that have an academic grade associated to the event are permitted when a student is ineligible or was absent from school. Students who are auditing a course are exempt from academic passing requirements.

Ineligibility Rules

Progress reports/Report Cards will be sent home and made available online approximately once every five weeks. If a student is failing two or more courses, they will be placed on an Ineligibility List. Seniors will become ineligible if they fail one or more graduation requirement courses. Restrictions on activities will begin on the day listed below.

Grade Reporting 2024-2025	Date for Grade Calculation	Mailing Date	Ineligibility Start Date @7:30am	Earliest Removal Date @2:30pm
Progress Q1	October 2, 2024	October 4, 2024	October 7, 2024	Passing Grades
Report Card Q1	November 8, 2024	November 15, 2024	November 18, 2024	November 18, 2024
Progress Q2	December 11, 2024	December 13, 2024	December 16, 2024	Passing Grades
Report Card Q2	January 26, 2025	January 31, 2025	February 3, 2025	February 3, 2025
Progress Q3	March 5, 2025	March 7, 2025	March 10, 2025	Passing Grades
Report Card Q3	April 4, 2025	April 11, 2025	April 22, 2025	April 22, 2025
Progress Q4	May 20, 2025	May 22, 2025	May 27, 2025	Passing Grades
Report Card Q4	June 30, 2025	May 22, 2025		

Removal from Ineligibility

- Progress Report: Ineligible students can be removed from the list as soon as they pass the required number of courses as outlined above.

- **Report Card:** Ineligible students must remain on the list for one week before they can be removed. After the one-week requirement, students can be removed as soon as they pass the required number of courses as outlined above.
- To be removed from the list, students must have their grades reviewed by Ms. Hazelton or Mr. LeBaron. It is the student's responsibility to inform Ms. Hazelton or Mr. LeBaron that they have met the requirements to be taken off the Ineligibility List. After review, if they meet the requirements for removal, an email will be sent to staff/coaches/advisors notifying them of the student's removal from the list-

Building principals, coaches, or other affiliated groups may impose additional restrictions on extracurricular activity participation related to discipline.

An Eligibility Council, consisting of the building principal, general education teacher(s) involved with the student's ineligibility, special education teacher (if appropriate), and school counselor will be available for the following purposes:

1. To annually review the Academic Eligibility rule.
2. To review individual ineligibility cases on an "as needed" basis.
3. To review a student's ineligibility if requested by the student.
4. To review academic eligibility before vacations if needed.

Please note: Rules for specific extracurricular organizations, such as Student Council and National Honor Society, will be handed out and discussed at respective organizational meetings. Student clubs and performing groups, such as the band, chorus, and athletic teams, may establish stricter standards of behavior and consequences for misbehavior than those for students in general. If a violation is also a violation of school rules, the consequences specified by the Student Handbook will apply in addition to any consequences specified by the organization.

Academic Intervention Services (AIS)

Forestville Central School District offers Academic Intervention Services (AIS) to students who score below the State-designated performance level on Elementary and Intermediate State Assessments or who are considered "at risk" of not achieving State Learning Standards leading up to Regents Exams.

AIS programs are required by the state, and the intensity of a student's program may vary. This depends on the severity of the student's needs, as determined by their score on a state assessment and/or classroom evidence indicated by the teacher. Students may exit an AIS program by achieving a score above the State's proficiency cut score on the following year's assessment and/or passing a district-approved exit exam with a predetermined score.

Accidents

All accidents involving students going to or from school, on school property, engaged in school-sponsored activities off-campus or on the school bus, must be reported by the student involved to the teacher or person in charge of the activity as soon as possible. The responsible person will then fill out and sign an accident report to be sent to the health office. Students are also encouraged to report to the health office as soon as possible.

Acceptable Use of AI (Artificial Intelligence) for Students

The purpose of this document is to provide guidelines for the ethical and effective use of AI tools and technologies by students in grades 7-12. These guidelines aim to ensure that AI is used in a manner that promotes learning, respects privacy, and upholds academic integrity.

Ethical Use

- **Honesty and Integrity:** Students who choose to use AI to enhance their learning must do so without compromising academic integrity. Plagiarism or cheating using AI is strictly prohibited.
- **Respect for Others:** AI should not be used to create or spread harmful, deceptive, or inappropriate content. This includes deepfakes, misinformation, or offensive material.
- **Transparency:** Students should disclose when they use AI tools for assignments or projects. Proper citation and acknowledgment of AI assistance are required.

Privacy and Security

- **Personal Data:** Students should not input personal, sensitive, or confidential information into AI systems without proper safeguards.
- **Account Security:** Students must protect their login credentials and avoid sharing them with others. Unauthorized access to AI systems is prohibited.
- **Data Protection:** Any data collected or used by AI tools should comply with school data protection policies and relevant privacy laws.

Limitations and Responsibilities

- **Understanding AI Limitations:** Students should be aware that AI tools can make mistakes and should critically evaluate the information provided by AI.
- **Human Oversight:** AI tools are aids, not replacements for human judgment. Students should involve teachers and peers in their learning process.
- **Continuous Learning:** Students should stay informed about new AI developments and updates to the school's AI use policies.

Consequences of Misuse

- **Disciplinary Actions:** Misuse of AI, including academic dishonesty or privacy violations, will result in disciplinary actions according to the school's code of conduct.
- **Remediation:** Educational programs or sessions on ethical AI use may be required for students who misuse AI tools.

Arrival at School

Students must enter the building each morning through the student entrance doors listed below.

- Hornet lobby door (bus drop-off door) – OPENS AT 7:35 am.
- Student parking lot door – OPENS AT 7:35 am.
- Student drop-off door – OPENS AT 7:20 am.

Students may **NOT** enter the building through the main office before 7:40am.

All students are required to be in the school building by 7:35 am. Student entrance doors will be locked starting at 7:40 am. **ALL** students who need to enter the school building after 7:40 am will need to do so through the main office. Any student who is unable to be in their homeroom for daily attendance must report to the attendance office to sign-in and will be recorded as tardy to school.

Assemblies

Student assemblies are an important part of the educational process at all levels of instruction. Such assemblies may be held for various reasons throughout the school year.

To ensure responsible audience participation, students are reminded to follow proper conduct at assemblies by:

- quietly taking their assigned seats while listening attentively and following instructions
- speaking only in a whisper and only when necessary
- avoiding inappropriate conduct, which will not be tolerated
- applauding only when appropriate
- turning off cell phone ringers and not using phones during assemblies

Violation of these rules may result in removal and suspension from future events.

Attendance Guidelines

The Forestville Board of Education recognizes that consistent attendance is a prerequisite for academic success and that school should be a setting where students learn the benefits of punctuality and reliable attendance.

The Board acknowledges the following reasons for **excused** student absences, **excused** student tardiness, and **excused** early departures from school.

- Personal illness
- Illness, or death in the family
- Impassable roads due to inclement weather
- Religious observances
- Quarantine
- Required court appearance
- Attendance at health clinics
- Approved college visits
- Approved cooperative work programs
- Military obligations
- Road tests
- Other reasons may be approved by the Board

The following are examples of student **unexcused** absences, **unexcused** tardiness, and **unexcused** early departures from school.

- Family vacation
- Hunting
- Babysitting
- Haircut
- Obtain learner's permit
- Oversleeping

Each student's absence and tardiness must be accounted for by a parent or legal guardian.

It is the parent or guardian's responsibility to notify the Attendance office on the morning of the absence. Upon returning to school, any student who was absent must submit a note written and

signed by the parent/guardian explaining the absence. If the note is NOT submitted with an excused reason, within two school days after the student's return, the absent day(s) will be considered as unexcused absence(s).

Truancy is any absence during the instructional day without permission from the school. Under NYS attendance regulations, habitual truancy tolerated by the parent/guardian will be deemed neglect and shall be reported to Social Services as a person in need of supervision. Refusal on the part of the student to comply with attendance regulations may lead to being petitioned to Family Court.

Skipping school will be considered truancy and will result in school discipline.

The district has the right to require that a physician examines the student in the case of chronic attendance problems. If the district deems that a student has excessive absences, a meeting between the district and parents may be held. The goal of this meeting is to work in conjunction with parents to arrive at a solution that will best serve the child and eliminate the sporadic attendance. A student who has an IEP and has an attendance problem will be referred to the Committee on Special Education.

The Forestville Central School District Board of Education expects that students will be in school every day that school is in session.

The district believes that classroom participation is related to and affects a student's performance and grasp of the subject matter and, as such, is properly reflected in a student's final grade. For purposes of this policy, classroom participation means that a student is in class and prepared to work.

At the middle school/senior high school level, any student with unexcused absences exceeding 10% of absences in a course may not receive credit for the course.

Only students with properly excused absences, tardiness, and early departures for which the student has performed any assigned make-up work, assignments, and/or tests will not be counted as an absence for the purpose of determining the student's eligibility for course credit. District procedures will specify how student tardiness and early departures will be calculated and factored into the district's minimum attendance standard.

However, the district may not deny course credit to a student who has exceeded the allowable number of excused absences but taken all tests, completed missed class work, and secured a passing grade.

Transfer students and students re-enrolling after having dropped out will be expected to attend a prorated minimum number of the scheduled class meetings during their time of enrollment.

Students will be considered in attendance if the student is:

- Physically present in the classroom or working under the direction of the classroom teacher during the class scheduled meeting time; or
- Working under an approved independent study program; or
- Receiving approved alternative instruction

Students who are absent from class due to their participation in a school sponsored activity must arrange with their teachers to make up any work missed in a timely manner as determined by the student's teacher. Attendance at school sponsored events where instruction is substantially equivalent to the instruction which was missed will be counted as the equivalent of regular attendance in class.

Upon returning to school following a properly excused absence, tardiness, or early departure, it will be the responsibility of the student to consult with his or her teacher(s) regarding arrangements to make up missed work, assignments, and/or tests in accordance with the time schedule specified by the teacher.

Students without an excused tardy or excused absence must be in attendance for 75% of the school day (6 of 9 class periods with lunch) to be able to participate in any school activities such as:

- athletic practices
- athletic games
- dances
- extracurricular club meeting
- prom
- band/chorus event

For a student to participate in school events on days when school is not in session, the student must have met the attendance requirement on the most recent day of school. This includes weekends, breaks, and weekdays that school is not in session.

Concerts/trips and other performances that have an academic grade associated to the event are permitted when the student is absent from school.

Auditing

Students may audit a class under the following conditions:

- Students who have passed a class and wish to retake it may audit the class for an academic reason.
 - Students who audit a class will not receive report card grades or progress reports.
 - Any classes that are being audited will not appear on the student's transcript. However, students will still be responsible for completing assignments required by the teacher.
 - Students must follow the classroom teacher's guidelines on behavior and assignments.
 - Students who fail to comply with classroom requirements may be removed from the class.
- Classes that are being audited will not be considered when determining a student's eligibility. The principal, school counselor, classroom teacher, and student will meet to determine whether auditing a class is appropriate.

Bell Schedule

BELL SCHEDULE 2024-2025	
OPENING BELL	7:35
HOMEROOM	7:40 – 7:45
PERIOD 1	7:47 - 8:28
PERIOD 2	8:31 - 9:12
PERIOD 3	9:15 - 9:56
PERIOD 4	9:59 - 10:40
PERIOD 5	10:43 – 11:03 (Lunch)
PERIOD 5A	11:06 – 11:26 (Lunch)
PERIOD 6	11:29 - 11:49 (Lunch)
PERIOD 6A	11:52 – 12:12 (Lunch)
PERIOD 7	12:15 - 12:56
PERIOD 8	12:59 - 1:40
PERIOD 9	1:43 - 2:24
ACADEMIC HELP	2:27 - 3:00
DETENTION	2:30 - 4:00

Bus Conduct

Riding the school bus is a privilege afforded to students. The school bus is considered an extension of the school. Because of the nature of transportation, students are to always conduct themselves in a safe manner. Student behavior may be monitored using video cameras.

On field trips, extracurricular trips, and athletic trips the teacher, coach, or chaperone shares responsibility for student discipline.

Student Responsibilities:

- Obey and respect the driver.
- Respect other students and property.
- Talk quietly.
- Be on time at the pickup point.
- Follow proper safety procedures (i.e., crossing the highway, keeping head and arms inside the bus, remaining seated while the bus is in motion, etc.).

To ensure safety, each driver has the right to assign students to seats. The driver will post a set of rules on the bus that students are expected to follow.

Discipline Procedures for incidents on the school bus:

All incidents of student misconduct on a school bus are to be reported by the bus driver to the building principal with a discipline referral. The student's principal or dean of students will handle the discipline at their discretion.

The building principal or dean of students will meet with the student to discuss the offense. The bus driver may be asked to participate in the meeting. The principal may:

- require an assigned seat location on the bus
- suspend the student from using the bus for a period of time
- require the student to take a later bus home from school
- assign after school detention(s)
- assign in-school or out-of-school suspension(s)

Discipline Procedures for major incidents on the school bus:

Bus reports relating to conduct for which students are typically suspended from school may result in a bus suspension for more than five (5) days. In addition to the suspension of bus riding privileges, the building principal or de may impose additional discipline consequences in accordance with the Student Handbook. When necessary, the building principal or designee shall follow the procedures for out-of-school suspensions.

The consequences of bus violations are in addition to the existing school building disciplinary procedures. Each incident will be reviewed on an individual basis and the principal reserves the right to adjust consequences as deemed necessary

The parent/guardian will receive a copy of the incident report.

Care of School Property by Students

All students are expected to show respect and care for Forestville Central School property. Any damage should be reported to the main office or appropriate staff member.

According to BOE Policy 7311, acts of vandalism are considered crimes against the school district and community, which supports the schools. Students who willfully destroy or deface school property will face disciplinary action and may be prosecuted to the fullest extent possible under the law. If a student damages school property, the student and/or their parents or guardian will be required to pay the district for the value of the damage (or lost) property up to the limit of the law. State law now permits parental liability for up to \$2,500.00.

Students are expected to use school equipment with reasonable care. Any damage done to library books, textbooks, or other school equipment due to misuse or negligence must be paid for by the student. Lost or damaged school equipment must be reported to the office for payment.

If other school equipment is damaged, the building principal must be notified. The principal will determine if negligence on the part of the student caused the damage. If so, the student and their parents will be expected to pay for the damages.

Cell Phones & Personal Electronic Communication Devices

To accommodate the growing use of cell phones and personal electronic communication devices by students, the following guidelines have been established for their use during the school day.

Purpose: These guidelines regulate the use of such devices to ensure uninterrupted instruction, safety, decreased bullying, and reduction of theft.

Definition: The term "personal electronic communication devices" refers to and includes, but is not limited to, cell phones, iPods or other MP3 players, iPads, tablets, e-readers, personal laptops/notebooks, smartwatches with a display, or any other device capable of recording audio, photographic, or video content, or capable of viewing or playing back such content, or sending/receiving text, audio, or video messages.

The term "personal" refers to devices not owned by the school district.

The school district recognizes that cell phones are commonly used by high school students. However, the privilege of using a cell phone or personal electronic communication device can be lost if it is misused. "Misuse" includes inappropriate language, harassment, bullying, threats, or use during class when instructed not to by a person in authority.

Because it is important that students be able to hear staff members and announcements, earbuds/headphones and similar devices may only be used in one ear unless they are being used in a class activity under the supervision of the classroom teacher.

****Using a cell phone or personal electronic communication device to capture a picture, video, or audio of another person is strictly prohibited. ****

Students are encouraged to leave all personal electronic communication devices at home. The school takes no responsibility for lost or stolen devices.

Any student who violates this policy will have their cell phone confiscated by FCS faculty or staff. The cell phone will then be turned over to the principal or dean of students, who will decide whether to return the phone to the student or insist that the student's parent/guardian come to the school to retrieve it.

****Middle School Guidelines - Grades 7 and 8****

Upon entering the building, students with cell phones or personal electronic communication devices are instructed to turn them off.

Middle School Rules:

- During the instructional day, cell phones and personal electronic communication devices must be stored in the student's locker, hidden from view, and turned off.
- Any visible cell phone or personal electronic communication device is considered in use and will be subject to confiscation.
- Any cell phone or personal electronic communication device that rings or vibrates in the student's locker will be confiscated by the school administration.

Students who violate these rules will be subject to the following consequences:

- 1st Occurrence
-will require the student to meet with the principal or dean of students and discuss what led to the electronic device being turned into the office. The device will be returned to the student just before dismissal.
- 2nd Occurrence and Subsequent Offenses
-will require the student to meet with the principal or dean of students and a parent/guardian to come to the office to pick up the electronic device. These offenses will be treated as insubordination with immediate and appropriate consequences.

Bluetooth earbuds, earbuds, smart watch, and similar devices that are confiscated will also have the phone associated with the device confiscated.

High School Guidelines – Grades 9 through 12

High School Rules:

High school students are allowed to carry cell phones and personal electronic communication devices during the school day, subject to the following guidelines:

- Ringers must be turned off from 7:40 am - 3:00 pm.
- Students are required to place their phones in the pocketed phone holder at the start of each instructional class.
- Students may use their phones between classes, in study halls, and during their lunch period.
- Students may use their devices in conjunction with wired or Bluetooth headsets between classes, in study halls, and during their lunch period. The device should be set at a low volume and not audible to anyone other than the owner.
- Personal devices are strictly prohibited during testing sessions.
- Failure to comply with these guidelines will result in the electronic device being turned over to the principal or dean of students.

Students who violate these rules will face the following consequences:

- 1st Occurrence
-Loss of their electronic device(s) for the remainder of the school day.
- 2nd Occurrence
-Loss of their electronic device(s) for the remainder of the school day.
-A parent must pick up device(s) in the main office. (If a parent does not pick up the device, it will be held for 3 school days before being returned to the student.)
- 3rd Occurrence
-Loss of their electronic device(s) for the remainder of the school day.
-A parent must pick up device(s) in the main office. (If a parent does not pick up the device, it will be held for 3 school days before being returned to the student.)
-Issued detention.
- 4th Occurrence
-Loss of privilege to use electronic device(s) during the school day. Device will be turned into the main office each school day for a determined period of time set by the principal or dean of students.
-Issued detention.

Bluetooth earbuds, earbuds, smart watch, and similar devices that are confiscated will also have the phone associated with the device confiscated.

***Note*:** These guidelines do not prohibit any device used for medical purposes or worn by the student because of a condition that requires the device. The parent/guardian must provide the school with permission for the student to wear the device, as well as a signed statement from a licensed physician (MD, DO) prescribing its use.

Technology Guidelines

Each student is responsible for his/her actions and activities involving Forestville Central School computers and Internet services and for his/her computer files, passwords, and accounts. These rules provide general guidance concerning the use of computers and examples of prohibited uses. The rules do not attempt to describe every possible prohibited activity by students. Students, parents, and school staff who have questions about whether a particular activity is prohibited are encouraged to contact the principal.

Consequences for Violation of Computer Use Rules:

Student use of Forestville's computers and Internet services is a privilege, not a right. Compliance with rules concerning computer use is mandatory. Students who violate these rules may have their computer privileges limited, suspended, or revoked. Such violations may also result in disciplinary action, referral to law enforcement and/or legal action. The principal shall have the final authority to decide whether a student's privileges will be limited, suspended, or revoked based upon the circumstances of the incident.

Acceptable Use:

Forestville's computers and Internet services are provided for educational purposes and research consistent with its educational mission, curriculum, and instructional goals. All school rules and expectations concerning student conduct and communications apply when students are using computers. Students are also expected to comply with all specific instructions from teachers and other school staff when using the school's computers.

Prohibited Uses:

Examples of unacceptable uses of computers that are expressly prohibited include, but are not limited to, the following:

Accessing Inappropriate Materials - Accessing, submitting, posting, publishing, forwarding, downloading, scanning or displaying defamatory, abusive, obscene, vulgar, sexually explicit, sexually suggestive, threatening, discriminatory, harassing and/or illegal materials.

Misuse of Passwords/Unauthorized Access - Sharing passwords, using other users' passwords, and accessing or using other users' accounts.

No Expectation of Privacy:

Forestville CSD's computers remain under the control, custody, and supervision of the district always. Students have no expectation of privacy in their use of school computers, including e-mail, stored files, and Internet access logs.

Compensation for Losses, Costs and/or Damages:

Students and parents are responsible for compensating Forestville CSD for any losses or damages incurred due to the neglectful or purposeful actions of the student.

Student Security:

A student is not allowed to reveal his/her full name, address, telephone number, social security number, or other personal information on the Internet. Students should never agree to meet people they have contacted through the Internet without parental permission. Students should inform their teacher if they access information or messages that are dangerous, inappropriate, or make them uncomfortable in any way.

Challenging a Regents Exam

If the principal or their designee determines that a student will benefit academically based on their past academic performance, the student may earn credit by examination. The student must meet the requirements stated in the Regulations of the Commissioner of Education [Part 100.5(d)(1)], including achieving a score of at least 85 on the Regents examination. For science courses, there may be additional requirements, such as state-mandated laboratory requirements, including 1200 minutes of hands-on laboratory with satisfactory laboratory reports. The student must also pass an oral examination or complete a special project to demonstrate proficiency in the knowledge, skills, and abilities covered in the coursework.

Students who challenge a Regents Exam in January but fail to achieve a score of at least 85 will be required to retake the exam in June.

To challenge a Regents exam for credit, the following criteria must be met:

- The student must demonstrate that he/she will benefit academically by exercising this alternative.
- The high school principal's approval is required.
- A minimum score of 85 percent on a district-approved assessment (pre-test) is required.
- Complete and submit a Request Form to the School Counselor before the deadline.

Deadlines:

December 1st for the January Regents, April 15th for the June Regents, and June 1st for the August Regents.

Classroom Testing

When a teacher is giving a test or quiz, an environment with minimal distraction is required. To ensure this environment students will:

- Place their phones away from the student's desk/testing location
- Help create an environment with no talking or communication between students
- Be seated in locations that lessen the temptation to look at other students' tests using seating locations or testing barriers
- Remain in a quiet environment until every student has completed the test

Students who are absent from a test or who did not complete the test will have their test given to the testing center for completion.

Tests are not to be taken or completed in study hall rooms, during classroom instruction, or other classrooms because these environments do not provide the students with minimal distractions that were given to the rest of the students on testing day.

The classroom teacher may have students complete or give make-up tests to students and not use the testing center; however, they must provide the same testing environment that was used during the original testing period.

TESTING CENTER

- The testing center's primary objective is to assist teachers with students who have testing accommodations.
- The testing center's secondary objective is to administer tests to students who missed a test in class due to being absent from class.
- Teachers need to give the testing center all testing materials and tests. The testing center will work with the students to complete their test during the students' study halls, extensions, flex time, resource time, or after school. It is recommended that the testing center will not pull students from instructional periods to make up a test.
- When a test is completed, the testing center will return the test to the classroom teacher.
- Students who fail to report to the testing center to take or complete a test after 3 attempts may receive a zero for the exam.

Dress Code

The dress code supports equitable educational access and is written in a manner that does not reinforce stereotypes or increase marginalization or oppression of any group based on race, gender, ethnicity, religion, sexual orientation, household income, gender identity, or cultural observance.

Values:

- All students should be able to dress comfortably for school without fear of unnecessary discipline or body shaming.
- All students and staff should understand that they are responsible for managing their own personal attire without feeling it necessary to regulate another's clothing and/or self-expression.
- Teachers can focus on teaching without the additional and often uncomfortable burden of dress code enforcement.
- Consistent staff adherence to the Goals and Expectations.

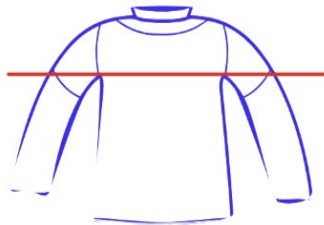
Goals:

- To maintain a safe learning environment in classes where protective or supportive clothing is needed, such as technology, science (eye or body protection), or PE (athletic attire/shoes).
- Allow students to wear clothing of their choice that is comfortable.
- Allow students to wear religious attire without fear of discipline or discrimination.
- Prevent students from wearing clothing with offensive images or language, including profanity, hate speech, and pornography.
- Prevent students from wearing clothing with images or language depicting or advocating violence or the use of alcohol or drugs.
- Ensure that all students are treated equitably regardless of gender/gender identification, sexual orientation, race, ethnicity, body type/size, religion, and personal style.

Expectations:

FCS expects that all students will dress in a way that is appropriate for the school day or for any school sponsored event. Student dress choices should respect the school's intent to sustain a community that is inclusive of a diverse range of identities. The primary responsibility for a student's attire resides with the student and their parent(s) or guardian(s). Forestville Middle and High School is responsible for seeing that student attire does not interfere with the health or safety of any student, and that student attire does not contribute to a hostile or intimidating atmosphere for any student.

1. Clothes must be worn in a way such that all private areas (genitals, buttocks, etc.) are always covered.
2. All students must wear a shirt that has material from armpit to armpit (illustrated below) with fabric in the front, back, and on the sides under the arms, bottom attire, and footwear. Also, the



shirt may be raised no higher than the top of the navel (belly button).

* Certain class activities and school events may require a more formal attire that is appropriate for the occasion. Students will be expected to follow the guidelines for each of these occasions.

3. Students are permitted to wear:

- Hats, including religious headwear. Hats must allow the face to be visible to staff and not interfere with the line of sight of any student or staff.
- Hoodie sweatshirts (not to be worn over the head)
- Fitted pants, sweatpants, shorts, skirt, dress, including leggings, yoga pants and “skinny jeans”

- Ripped jeans, as long as underwear is not exposed.
- Athletic attire
- Clothing with commercial or athletic logos

4. Students may not wear:

- Profanity, violent language, or images.
- Images or language depicting drugs or alcohol (or any illegal item or activity) or the use of the same.
- Hate speech or pornography.
- Clothing, including gang identifiers, must not threaten the health or safety of any student or staff.
- Images or language that creates a hostile or intimidating environment based on any protected class.
- Undergarments must not be worn alone.
- Swimsuits
- Accessories that could be considered dangerous or could be used as a weapon.
- Any headgear that obscures the face (except as a religious observance or as personal protective equipment PPE).
- Blankets

Enforcement

To ensure effective and equitable enforcement of the dress code, school staff shall enforce the dress code consistently using the requirements below.

- Students will only be removed from spaces, hallways, or classrooms as a result of a dress code violation as outlined in Expectations 1 to 4.
- Staff may refer students with questionable attire to administration using a standard discipline referral form.
- If a violation occurs, the student will be expected to change their clothing to align with the Dress Code Expectations.
- Asking students to account for their attire in the classroom or hallways in front of others is strongly discouraged. This should be handled privately.

The dress code guidelines shall apply to regular school days and summer school days, as well as any school-related events and activities, such as graduation ceremonies, dances, and prom. Student athletic apparel will be defined by safety and competitive performance standards.

Late Bus and Athletic Bus Sign-Up Procedures

- Students will have the opportunity to sign up for a late bus/athletic bus each day until 1pm.
- The sign-up sheet is located outside of the main office.
- Students who do not sign up for a late bus/athletic bus may lose the privilege of using the late/athletic bus.
- Students who consistently do not follow these procedures can lose the privilege of riding a late bus.

Detention Procedures

Detention is a time when a student is assigned to stay after school for unacceptable behavior.

Students should fully understand that any instructional or non-instructional staff member in the building has the authority and responsibility to correct misconduct at any time.

Regulations:

- Detention runs from 2:30 pm until 4:00 pm Monday through Thursday.
- Detention begins immediately after the completion of the regular school day. Students must report to Room 206.
- Students must come prepared to work with books, paper, pens, and pencils.
- Students will not be permitted to leave the detention hall without permission.
- There will be NO talking during this period.
- An atmosphere conducive to study will be maintained.
- Violations of these regulations will result in additional detention and/or suspension.
 - Students will be assigned to detention on the next detention day.
- The student may be assigned a different day or time of detention with the permission of the principal or dean of students.
- If a student fails to attend the assigned detention, he/she will be given an additional detention.
- Students are not permitted to leave school grounds after last period before detention begins. This will be considered truancy.
- Students who are assigned ISS may be assigned to serve a detention on the same day as their ISS. The detention will last until 4:00 pm.

Discipline Chart

Discipline Chart:

The purpose of the discipline procedure is to prevent unacceptable behavior and to ensure uniform treatment for students in discipline matters. The procedure will apply to Forestville Central School students while they are at school, on school property, on school buses, and whenever they participate in school activities. Only the building administrator or designee will administer this procedure unless otherwise stated. The building administrator or designee may assign additional penalties at his/her discretion as part of the discipline code at any level. All cases of misconduct not explicitly covered by this discipline code will be handled at the discretion of the administration.

The building principal or designee will review the Code of Conduct when determining which disciplinary measure to impose. In addition to reviewing the Code of Conduct, prior to determining the appropriate disciplinary and/or intervention measures, the following may be considered: the student's age, maturity, and previous disciplinary record (including the nature of the prior misconduct, the number of prior instances of misconduct, and the disciplinary measure imposed for each); the circumstances surrounding the incident leading to the discipline; and the student's IEP, BIP, and 504 Accommodation Plan, if applicable.

Student athletes must abide by the rules stated in this handbook and to the rules stated in the athletic handbook. Violations to the school handbook or athletic handbook may lead to consequences up to and including permanent removal from a team or squad.

Infractions	Range of Possible Disciplinary Actions	Additional Actions that may be used in addition to Disciplinary Actions
LEVEL 1		
Horseplay	<ul style="list-style-type: none"> • Reprimanded by school staff • Student/teacher conference • Reprimand by appropriate supervisor • Parent conference • Removal from classroom by teacher • In-school disciplinary action (e.g., detention, exclusion from extracurricular activities, etc.) • In-school suspension 	<ul style="list-style-type: none"> • Parent outreach • Intervention by counseling staff • Intervention by SRO • Development of an individual behavioral contract • Short term behavioral progress reports • Referral to a community-based organization (CBO)
Profanity		
Multiple unexcused tardies to class		
Multiple unexcused tardies to school		
Multiple unexcused school absences		
Class disruption		
Unauthorized use of electronic device		
Loitering		
Public display of affection (PDA)		
Wandering/being in unauthorized area		
Lying		
Failing to sign up for late/athletic bus		

Infractions	Range of Possible Disciplinary Actions	Additional Actions that may be used in addition to Disciplinary Actions
LEVEL 2		
Horseplay resulting in a minor injury	<ul style="list-style-type: none"> • Reprimanded by school staff • Student/teacher conference • Reprimand by appropriate supervisor • Parent conference • Removal from classroom by teacher • In-school disciplinary action (e.g., detention, exclusion from extracurricular activities, etc.) • In-school suspension • Out-of-school suspension 	<ul style="list-style-type: none"> • Parent outreach • Intervention by counseling staff • Intervention by SRO • Development of an individual behavioral contract • Short term behavioral progress reports • Referral to a community-based organization (CBO)
Verbal assault		
Excessive unexcused tardies to class		
Excessive unexcused tardies to school		
Excessive unexcused school absences		
Repeated class disruptions		
Cruelty/harassment		
Disrespectful behavior		
Minor dangerous action or safety violation		
Minor misuse of school technology		
Gambling		
Skiping class		
Altering/forgery/misuse of a pass		
Skiping detention		

Infractions	Range of Possible Disciplinary Actions	Additional Actions that may be Used in Addition to Disciplinary Actions
LEVEL 3		
Gross vulgarity	<ul style="list-style-type: none">• Reprimanded by school staff• Student/teacher conference• Reprimand by appropriate supervisor• Parent conference• Removal from classroom by teacher• In-school disciplinary action (e.g., detention, exclusion from extracurricular activities, etc.)• In-school suspension• Out-of-school suspension• Superintendent suspension that results in an extended suspension	<ul style="list-style-type: none">• Parent outreach• Intervention by counseling staff• Intervention by SRO• Development of an individual behavioral contract• Short term behavioral progress reports• Referral to a community-based organization (CBO)• Support for students transitioning from suspension• Students returning from suspension will be provided with support staff intervention to meet social and academic standards within the school community.
Forgery		
Possession of stolen property		
Truancy		
Cheating, distribution of cheating materials		
Repeated cruelty/harassment		
Threatening behavior		
Major Dangerous Actions or safety violation		
Major misuse of school technology/internet		
Minor vandalism		
Minor fight		
**Minor alcohol/tobacco/drug violation		
Insubordination		
Discrimination		
Gross vulgarity		
** This is to include possession/promotion/distribution/or use of alcohol, tobacco products, E-cigarettes, vape devices, prescription, or OTA drugs		

[Next Page for Level 4](#)

Infractions	Range of Possible Disciplinary Actions	Additional Actions that may be Used in Addition to Disciplinary Actions
LEVEL 4		
Possession of a weapon	<ul style="list-style-type: none">• Reprimanded by school staff• Student/teacher conference• Reprimand by appropriate supervisor• Parent conference• Removal from classroom by teacher• In-school disciplinary action (e.g., detention, exclusion from extracurricular activities, etc.)• In-school suspension• Superintendent suspension that results in an extended suspension• Expulsion	<ul style="list-style-type: none">• Parent outreach• Intervention by counseling staff• Intervention by SRO• Development of an individual behavioral contract• Short term behavioral progress reports• Referral to a community-based organization (CBO)• Support for students transitioning from suspension• Students returning from suspension will be provided with support staff intervention to meet social and academic standards within the school community.
Sexual harassment		
Extortion		
Possession of drug paraphernalia		
Arson		
Possession/distribution of pornography		
Look-alike drugs or weapons		
Theft		
Endangerment		
Major vandalism		
Major fight		
**Major alcohol/tobacco/drug violation		
Gross Insubordination		
Assault		
Defamation		
Possession of a weapon		
**This is to include possession/promotion/distribution/or use of alcohol, tobacco products, E-cigarettes, vape devices, prescription, or OTA drugs		

Doubling

Taking more than one class in a particular discipline at the same time (for example English 10 and English 11) is not an option unless the student is a Senior, and the completion of both classes would lead to graduation at the close of that school year. Students who consider “doubling” must do so under the following provisions:

- A meeting with the teachers of the doubled courses, school counselor, and principal must take place to determine appropriateness of doubling.
- Students must maintain a minimum average of 75% in both classes.
- An individual student contract outlining the specific parameters of the doubling up of courses must be signed by the student.
- Parent notification as to the contract must occur.

Measurement will occur at approximately five-week intervals with progress reports and report cards. During the marking period, if the seventy-five percent is not maintained or the student contract was compromised, the student will be required to drop a class, keeping the lower-level course to forego the higher-level course.

Other Electronic Devices

All electronic games and devices including laser pointers are viewed as a distraction to the learning process and are to be left at home. If specific permission is given by a staff member for the educational use of such a device, it may be used by a student for a particular class. If not, such devices may be confiscated by the building principal or dean of students and held until the parent picks the device up or until the end of the school year.

Fighting

Fighting between students is considered a very serious matter and will be dealt with accordingly. Any student involved in a fight may face suspension and/or the filing of criminal charges.

Grade Reporting

Report Cards

Regular computerized report cards are printed and mailed home for the students and parents at the end of each marking period and during the progress reporting time. Report cards can also be viewed online through PowerSchool. Parents are urged to examine these reports and compare them with previous cards. If the report is unsatisfactory, the parent is asked to investigate the cause. In all cases of discrepancies, the parents are urged to contact the school counselor's office or teacher. Parent conferences are encouraged.

Progress Reports

Progress reports will be mailed home to students and parents every five weeks into each marking period. Progress reports will be used to determine eligibility.

Circle 55

Middle and High School students who may experience extenuating circumstances (with approval from the building principal) will not receive a report card grade below 55% for the first quarter only. This allows a student who may experience extenuating circumstances the opportunity to "rebound" from a challenging quarter and still pass a course for the year.

This only applies to full-year courses.

Final Grades

The final grade for each senior high course, as listed on the report card and permanent report card, is derived by averaging each quarter grade with the final exam grade. All courses are weighted based on the rigor of the curriculum.

The final grade, along with attendance requirements, determines whether a student will pass or fail a course and therefore also determines whether a student is eligible for course credit. The *minimum passing final grade is 65%*. Students' Regents test scores are included and shall be weighted as 20% of the students' overall course average. Local final exams will be weighted as a percentage of the overall grade based on content area.

Students will be notified at the beginning of the course

- a) if there is a final exam and,
- b) what percent of the overall course grade it will represent.

Preliminary Senior Averages

The Senior average is the average of the grades in all courses completed prior to the fall semester of the student's Senior year. This Senior average is sent with initial college applications and also used for determining rank in class.

Rank in Class and Final Averages

When all Senior averages have been computed, the averages of all Seniors are listed in descending, numerical order. The Senior class top 10 is determined by the cumulative average at the end of the 3rd quarter of the Senior year. The final Senior ranking is determined once all coursework is completed, and exams are final. Rank and average are recorded on the permanent record card. All courses are weighted based on course rigor.

Grading and Honor Roll

The minimum passing average at Forestville Middle/High School is 65%.

A designation of Incomplete (*INC*) may be issued under special circumstances with the approval of the guidance office and principal. Students who are issued an incomplete will be given 2 weeks to complete their missing work. Any work not completed during this time will be marked as a zero and an average calculated. The principal may issue an extension to this time or for extenuating circumstances, such as:

- long term absence due to severe illness
- an accident-causing severe injury
- a long period of excused absences

Four times each year, after report cards have been issued, three lists of high academic achievement will be released.

- Merit Roll (average between 84.5 and 89.4)
- Honor Roll (average between 89.5 and 94.4)
- High Honor Roll (average above 95.5)

Homework/Assignment Guidelines

Homework is defined as written or non-written tasks assigned by a teacher to be completed outside the classroom. These assignments complement class work and are relevant to instruction.

Homework is a natural extension of the school day and an integral part of a student's educational experience. Homework encourages self-discipline, pride in one's work, positive self-esteem, and an interest in learning.

Grades 7-12 Guidelines:

Students are responsible for completing homework to the best of their ability and to ensure that it is handed in on-time. *All teachers are strongly encouraged to follow these guidelines for all homework assignments if they do not have a written homework policy outlined in their course syllabus.* A teacher's written homework policy that is included in their syllabus for the course or a separate policy handed out at the beginning of the year will replace the suggested guidelines listed below. On-time 100% credit – Students who hand in homework on-time may receive up to 100% credit for that assignment.

- 1 Day Late 75% - Students who hand in homework 1 day late may receive up to 75% credit for that assignment.
- 2 Days Late 50% - Students who hand in homework 2 days late may receive up to 50% credit for that assignment.
- 3 Days Late 25% - Students who hand in homework 3 days late may receive up to 25% credit for that assignment.
- After 3 Days Late 0% - Students who hand in homework after 3 days will receive 0% credit for that assignment.

Students who have an excused absence on the day a homework assignment is due will be expected to hand in the assignment the next day they attend school. Failure to do this may result in partial credit or no credit on the assignment.

Students with IEPs and/or 504 Plan Accommodations will be honored. Teachers and students should discuss how the Homework Guidelines will be adjusted to meet their plans.

PowerSchool Parent Portal FAQ

Question: What information is available to me through the Parent Portal?

Answer: Parents can access the following information:

- Grades for current classes, as well as the assignments that make up those grades.
- Attendance- current and cumulative. A legend of attendance codes used by the school is at the bottom of the page. You can also view a list of all days absent during the current year.
- Current teacher comments.
- Course selection by students will be available at the start of the fourth quarter for the following year.

Question: How often can parents/students expect grades to be updated?

Answer: Many factors determine how soon a teacher can grade and return assignments. Some projects and papers may take up to several weeks to complete and grade. We urge students and parents to be patient as teachers do their best to return assignments and post grades as promptly as their schedules allow.

Question: How often can we expect attendance to be updated?

Answer: The faculty is to record attendance daily. Personnel in the main office and nurse's office also enter some attendance codes as information is received from parents (absence excuses) or teachers (scheduled field trips, for example).

Question: Can other people see my son's/daughter's grades?

Answer: If you protect your username and password, others will not be able to look at your child's information.

Question: I know that teachers sometimes weight grades based on categories. How does this affect the way a grade is calculated?

Answer: Many teachers use categories such as tests, quizzes, daily work, and homework to organize and give different weights to grades; how they weight them is an individual decision. If you have questions regarding the weighting and categories of grades, please contact your child's teacher directly.

Question: What should a parent do if he or she is concerned about a grade?

Answer: Parents should talk to their child about the grade in question and encourage their son/daughter to speak to the teacher about the situation, if necessary. The primary purpose of the Parent Portal is to open the lines of communication between our students and their parents concerning academic performance. We believe that this will facilitate a stronger working relationship between our families and the school district, leading to a better learning environment and higher academic achievement. If, after speaking with your child, you are still in need of further explanation, please contact your child's teacher directly.

Question: What should parents do if they have trouble logging into the system?

Answer: Please click on "Having trouble logging in?" on the login screen. If you continue to have difficulty, please contact the office, and they will help you to access your account.

Graduation Requirements

To earn a NYS diploma, students must meet credit and exam requirements. These requirements are separate and distinct and do not have to happen simultaneously.

Credit Requirements

This table shows the number of credits required for each subject. It's important to note that in most subjects, students choose the courses they want to take to meet the minimum requirements.

	Minimum number of credits
<i>English</i>	4
<i>Social Studies</i> Distributed as follows: Global History and Geography (2) U.S. History (1) Government (½) Economics (½)	4
<i>Science</i> Distributed as follows: Life Science (1) Physical Science (1) Life Science or Physical Science (1)	3
<i>Mathematics</i>	3
<i>World Languages</i>	1*
<i>Visual Art, Music, Dance, and/or Theater</i>	1
<i>Physical Education</i> (participation each semester)	2
<i>Health</i>	0.5
<i>Electives</i>	3.5
Total	22

* Students with disabilities may be excused from the requirement for 1 unit of credit in World Languages if indicated on their IEP, but they must still earn 22 units of credit to graduate.

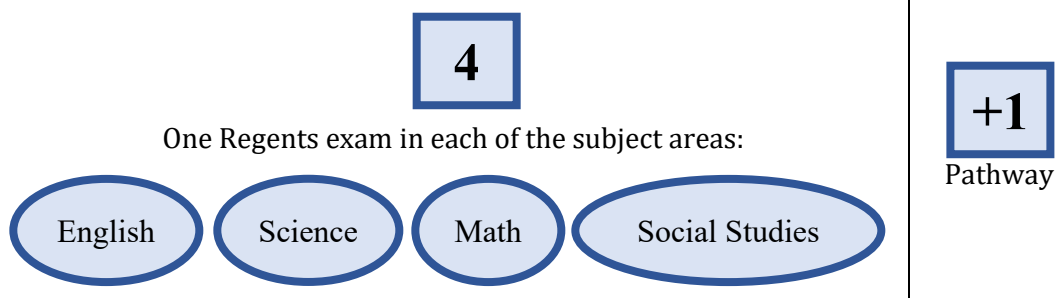
Exam Requirements

In addition to the 22 units of credit, students must also meet the NYS exam requirements to earn a diploma.

To meet the exam requirements, students must pass 4 exams + 1 pathway. All students must pass one exam (Regents exam or Department-approved alternative) in each of the four subject areas (English, Mathematics, Science, Social Studies) plus one pathway.

Pathway Requirements

Multiple pathways allow students choice in the exams they pass to earn a diploma. To complete a pathway, students must:



Arts Pathway	Earn a passing score on a Department-approved pathway exam in the Arts to earn the Arts pathway
CDOS Pathway (Career Development and Occupation Studies)	Complete 216 hours of CTE coursework that includes a minimum of 54 hours of Work Based Learning and complete a career plan and an Employability profile or pass a Department-approved CDOS pathway exam
CTE Pathway (Career and Technical Education)	Successfully complete Department-approved CTE program, including 3-5 CTE courses and earn a passing score on the 3-part technical exam
Humanities Pathway	Earn a passing score on one additional Regents exam or Department-approved alternative in English or Social Studies
World Languages Pathway	Earn a passing score on a Department-approved pathway exam in a world language
STEM Pathway (Science, Technology, Engineering, and Mathematics)	Earn a passing score on one additional Regents exam or Department-approved alternative in Mathematics or Science

Diploma Types

There are currently three types of high school diplomas: local, Regents, and Regents with Advanced Designation.

Local	All diploma types require students to earn 22 units of credit as outlined in the credit table. Students who meet the credit requirements and use appeals, safety nets, or Superintendent Determination to meet the exam requirements typically earn a local diploma.
Regents	Students who meet the credit requirements and earn passing scores on all required exams earn a Regents diploma. Students can appeal one Regents exam no more than 5 points below passing (60-64) and still earn a Regents diploma.
Regents with Advanced Designation	Students who meet the credit requirements, earn passing scores on all required exams including 2 additional Math and 1 additional Science, and complete a sequence in LOTE, the Arts, or CTE, earn a Regents diploma with Advanced Designation.

School Counselor Office

The School Counseling Department at Forestville Central School is dedicated to helping students. School counselors can help students with school issues, educational and vocational planning, as well as personal problems. Students may make an appointment to see a counselor before, during, or after school. Students requesting to meet with a school counselor should report to their teacher first, and then request a pass to the counselor's room. When students leave the counseling room, he/she will be given a pass back to class. No appointment is necessary in case of a true personal emergency.

Determining Class Rank

Students at each grade level are assigned a class rank as a result of their academic performance in comparison to their classmates. The student with the highest overall average at each grade level is ranked “one” in that class. The student with the second highest overall average is ranked “two,” etc.

Each student’s average is determined by calculating the average grade of all the credit-bearing courses the student has taken in high school. When determining class rank, courses that are considered as Advanced Elective Courses, Advanced Regents/College Preparatory or College/AP level courses are given a weighted value. Classes with a weighted value will boost the student’s class average when calculating the class rank. Class ranking will be determined by calculating grade point averages following the third report card of the Senior year.

Course Type*	Weighting by Percentage of Boost
General Education Courses	0%
Advanced Elective	3%
College/CLEP/ or AP Prep	6%
Course with the Potential for College Credit	9%

*Only courses that have instruction occurring at the Forestville High School are eligible to be used in class rankings.

Weighted averages are for class ranking purposes only. Actual course grades will appear on the student’s report cards and permanent record file.

Next Page has Course List Weighting by Percentage of Boost

The chart below indicates the current courses offered at Forestville High School and any the percentage the weight will boost the student's weighted average.

Course List Weighting by Percentage of Boost			
0%	3%	6%	9%
<ul style="list-style-type: none"> • Independent Art • Painting and Drawing • Studio in Art • Graphic Art & Design • English 9 • English 10 • English 11 • English 12 • Global History 1 • Global History 2 • US History • Government • Economics • Algebra 1 • Algebra 1A • Algebra 1B • Intermediate Algebra • Personal Finance • Principles of Engineering • Statistics • Accounting • High School Band • High School Chorus • Women's Studies • Physical Education • Health • Athletic Ambush • Walking for Wellness • Weight & Speed Training • Biology • Earth & Space Science • Natural Disasters • Environmental Issues • DL Animal Science • Anatomy and Physiology • Spanish I • Design, Drawing and Production 1 • Design, Drawing and Production 2 • Design, Drawing and Production 3 	<ul style="list-style-type: none"> • Geometry • Algebra II • Chemistry • Physics • Spanish II • Spanish III 	<ul style="list-style-type: none"> • Advanced English • Global 1 Honors • Spanish IV 	<ul style="list-style-type: none"> • JCC English 1510 • JCC English 1530 • JCC English 1540 • AP Global History • AP US History • AP Government • DL JCC Psychology • JCC Pre-Calculus • JCC Calculus • JCC PE 1620 • AP Environmental Science • Spanish V (CLEP)

Lockers

School lockers, desks, and other storage areas are the property of the school district, and as such may be opened and may be subject to inspection. Students can expect NO privacy regarding lockers and desks. Students may not use their own locks on school lockers. The school will issue locks to students, and it will be the responsibility of the student to return that lock to the main office at the end of the school year.

Students may not change lockers without permission and care should be taken to keep locker combinations from other students. Stickers are not to be affixed to lockers. The school will not be held responsible for lost, damaged, or stolen property.

Coats and backpacks are to remain in the student locker during the school day. However, students may bring a backpack to PE to change clothes.

Make-Up Opportunities

Students who are absent will be given two school days to make-up assignments missed during their absence. (Cases of prolonged illness may warrant extended make-up time and will be taken on an individual case by case basis).

Classroom teachers will determine the appropriate assignments for the purpose of making up missed work. Assignments may be sent home. It is the student's responsibility to request all make-up assignments from subject teachers during or following an absence from class. The student must get approval from the principal for excused pre-approved absences. Assignments should be requested at least one week in advance to allow adequate time for completion before the end of the marking period for pre-approved absences by the principal. Please go to the principal if further assistance is needed.

Students and parents may request work when students are absent by calling the office by 11:30 am to have homework for that day.

Notification of Educational Privacy Rights

The Family Educational Rights and Privacy Act (FERPA), a federal law, requires that the Forestville CSD with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Forestville CSD may disclose appropriately designated "directory information" without written consent, unless you have advised the district to the contrary in accordance with district procedures. The primary purpose of directory information is to allow the Forestville CSD to include this type of information from your child's education records in certain school publications.

Examples include:

- A playbill, showing your student's role in a drama production
- The annual yearbook
- Honor roll or other recognition lists
- Graduation programs
- Sports activity sheets, such as for wrestling, displaying the weight and height of team members

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories - names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.(1) If you do not want the Forestville CSD to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by September 20th. The Forestville CSD has designated the following information as directory information: [Note: an LEA may, but does not have to, include all the information listed below.]

- Student's name
- Participation in officially recognized activities and sports
- Address
- Telephone listing
- Weight and height of members of athletic teams
- Electronic mail address
- Photograph
- Degrees, honors, and awards received
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level

Notice for Directory Information

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the school receives a request for access. Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the school to amend a record that they believe is inaccurate or misleading. They should write the school principal [or appropriate official], clearly identify the part of the record they want changed and specify why it is inaccurate or misleading. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA.

The Protection of Pupil Rights Amendment (PPRA) is a federal law that affords certain rights to parents of minor students with regard to surveys that ask questions of a personal nature. Briefly, the law requires that schools obtain written consent from parents before minor students are required to participate in any U.S. Department of Education funded survey, analysis, or evaluation that reveals information concerning the following areas:

1. Political affiliations
2. Mental and psychological problems potentially embarrassing to the student and his/her family
3. Sex behavior and attitudes
4. Illegal, anti-social, self-incriminating and demeaning behavior
5. Critical appraisals of other individuals with whom respondents have close family relationships
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers
7. Religious practices, affiliations, or beliefs of the student or student's parent*
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.)

The No Child Left Behind Act of 2001 contains a major amendment to PPRA that gives parents more rights with regard to the surveying of minor students, the collection of information from students for marketing purposes, and certain non-emergency medical examinations. In addition, an eighth category of information (*) was added to the law.

Nurse/Health Office

Students who feel ill or are injured while in school should report to the health office immediately. If the nurse is unavailable, they should report to the main office for instructions.

Students who feel ill may be released to go home only if the nurse, principal, or designee receives parental consent. Any student leaving the building without first getting permission from the health

office, the principal, or designee will be considered truant and will be dealt with accordingly. *Do not call someone to pick you up. The nurse or office personnel will do so for you.*

Under New York State Law, the nurse is permitted to give first aid treatment only to injuries received in a school activity and to give medication only on the written order of the family physician. Please call the Health Office if your child will be receiving medication.

Parent Conferences

Parent – teacher conferences are an important element in reporting student progress to parents. Parents may initiate a conference by calling the office (965- 2711) and making an appointment with the school counselor. When a parent requests a conference with a teacher, the teacher will make every effort to arrange a mutually convenient time. Such conferences will be planned around the teacher's schedule so as not to interfere with class time.

If a parent cannot attend a scheduled conference, he/she should notify the school as far in advance as possible so that another conference time may be arranged. Seventh and eighth grade parent-teacher conferences will be held in the fall of each school year.

Permission to Leave

Any student wishing to leave school early must present a written request from his/her parent or guardian clearly stating the reason for the request, the time to be excused, and a phone number where the parent can be reached during the day. The written request must be given to the school attendance office before first period. Excused reasons for which the school can grant permission to leave are:

- Personal illness
- Illness or death in the family
- Impassable roads due to inclement weather
- Religious observances
- Quarantine
- Required court appearance
- Attendance at health clinics
- Approved college visits
- Approved cooperative work programs
- Military obligations
- Road tests
- Other reasons as may be approved by the Board

If the request is for a legal reason, the school attendance office or main office will issue a permission-to-leave pass to the student indicating the time and date the student is permitted to leave school. If a request for an early release is not for an excused reason, it must be approved by the building principal. *Every attempt should be made to schedule appointments after school.*

Please note that students are responsible for making up work for missed classes. Students must sign out in the attendance office before leaving.

Plagiarism/Cheating

The staff at Forestville Central School insists on academic honesty. The teaching staff also wants to educate students concerning the facts of plagiarism and furthermore wishes to prevent students from committing plagiarism out of ignorance. To this end, all teachers will review and clarify various types of plagiarism and the consequences thereof.

Plagiarism

Plagiarism is defined as the act of passing off someone else's work, in part or, paraphrased or verbatim, as one's own. Using Artificial Intelligence to write or do a student's work will be considered plagiarism because the AI's work was submitted as the student's work.

Students who plagiarize will receive a zero for the grade pertaining to the plagiarized incident. The teacher may also assign a teacher detention and will also communicate with the parent regarding the incident. If the student fails to attend the teacher detention, a school detention will be assigned.

Cheating

Cheating is defined as the act of obtaining answers for any test, quiz or homework that does not come directly from the student's own work or recall of information. This includes copying work from another student who has completed the assignment or using an electronic device to look up answers. Although students are often encouraged to work cooperatively, each child should still strive to complete the work on their own and not merely "give" answers to another student.

Students who cheat and are caught will receive a zero for the grade pertaining to the cheating incident. The teacher may also assign a teacher detention and will also communicate with the parent regarding the incident. If the student fails to attend the teacher detention, a school detention will be assigned.

A discipline referral will also be filled out for written documentation for all plagiarism and cheating incidents. At the senior high-level students may also fail a course depending upon the extent and type of plagiarism involved. These more severe incidents will include consultation with the building principal.

The administration and staff reserve the right to use computer-based resources to assist in detecting plagiarized material.

Possession of Weapons

Students are not allowed to bring any weapons or objects intended to do bodily harm on school property. A student found with a weapon in his/her possession or in his/her locker faces suspension from school for a period up to one year by federal law or expulsion.

Principal's Office

Should a student be sent to the office, he/she is to proceed there immediately and stay there until he/she meets with the principal personally or is otherwise instructed by one of the office staff.

Promotion Policy

Middle School (Grades 7-8): A child will be promoted if he/she passes 3 out of 4 core subjects (English, Social Studies, Science, Math) in grade 7 with a 65% or better. A student who fails Spanish 7 will re-take the course the following year. In the 8th grade, the student must pass all four core classes excluding foreign language.

High School (Grades 9-12):

Sophomore (Grade 10) Students must have a total of at least 6 units, one of which must be English 9 and one unit of Social Studies 9.

Junior: (Grade 11) Students must have a total of at least 12 units, two of which must be English 9 and 10, and two units of Social Studies 9 and 10.

Senior: (Grade 12) Students must have a total of at least 18 units, three of which must be English, and three Social Studies and carrying enough credits to be eligible to graduate (22).

Regents exam scores will not be used in the calculation of a student's class final average.

A course's final exam score cannot exceed 20% of a student's final class average.

If a student fails a sequential course, that student will not be allowed to take the next course in the sequence unless recommended by the teacher, counselor, and administrator.

Public Conduct on School Property

Penalties:

Anyone who violates any of the provisions of these rules is subject to appropriate penalties, up to and including reprimand, suspension, ejection, arrest, and/or prosecution.

No person either alone or with others shall:

1. Willfully injure any other person, or threaten to do so
2. Intentionally damage or destroy school district property or the personal property of a teacher, administrator, other district employee or any person lawfully on school property
3. Disrupt the orderly conduct of classes, school programs or other school activities, operations or administrative functions, transportation of students or staff, school programs or other school activities or events
4. Distribute or wear materials on school grounds which appear obscene, which advocate illegal action, discriminate against race, nationality or religion, appear libelous, disruptive to the school program or obstruct the rights of others or are disruptive to the school program
5. Intimidate, harass, or discriminate against any person on the basis of race, color, religion, gender, age or disability
6. Enter any portion of the school premises without authorization or remain in any building or facility after it is normally closed
7. Obstruct the free movement of any person in any place to which these rules apply
8. Violate the traffic laws, parking regulations or other restrictions on vehicles
9. Possess, consume, sell, distribute or exchange alcoholic beverages, controlled substances, or be under the influence of either on school property or at any school-related function
10. Possess or use weapons, including but not limited to air guns, pistols, rifles, shotguns, ammunition, explosives, box cutters, knives, gas canisters, pepper spray or other noxious sprays in or on school property

11. Loiter on or about premises, school buildings or grounds
12. Gamble on school premises, property or at school functions
13. Refuse to comply with any lawful, reasonable order of identifiable school district officials performing his or her duties
14. Willfully incite others to commit any of the acts herein prohibited
15. Possess or use of tobacco products/e-cigarettes/vape devices
16. Violate any federal or state statute, local ordinance, or Board policy while on school property or at a school function

Rules of Conduct at School Events

Forestville Central School expects a high standard of conduct from its students, faculty, and support staff, as well as visitors to the school. The school will enforce a code of conduct which governs the conduct of all persons, whether their presence is authorized, upon any premises or property under the control of the district and used in teaching, administrative, cultural, recreational, athletic, and other programs and activities.

1. Refreshments are to be consumed in designated areas only.
2. Elementary students in grade 6 and under are to be accompanied by an adult.
3. Students who go under the bleachers are subject to expulsion from an event and any future event.
4. Congregating in the lavatories, hallway or near the gymnasium doors is not permitted.
5. Students who leave the building during an event are not allowed to return.
6. Since athletic events are public events, all spectators are expected to display good taste in attitude and behavior. Those who do not will be given a warning from the chaperone. Subsequent offenses will result in removal from the activity in accordance with Educational Law.
7. FCS school and grounds are designated as smoke-free, tobacco free and e- cigarette free areas. Students and adults are prohibited from using tobacco products.
8. Students deemed to be unruly will be removed from an event.

Selecting Courses

The school counselor will meet either individually or in small groups with students to begin career awareness and selecting appropriate courses to support career interests. All students will be given the opportunity to select their program of courses in the winter of the preceding school year. Course selection is a very important process. You, your parents, and your counselor should work together on this decision.

Note: A student selecting a course does not necessarily mean that the course will end up on his/her schedule for the following year. There are many factors that may result in a student not being assigned to a selected course. However, school counselors will make every effort to work with students and parents to design the best academic plan.

Schedule Changes

Students are generally assigned to classes based upon their ability, past performance, teacher recommendations, and personal choice. A student may be moved from one class to another if it is determined that he/she may benefit from such a change. Any questions relating to schedule changes should be addressed to the school counselors and may involve the building principal.

Specifically, students will receive individual schedules for the following school year in the summer leading up to the school year. Students will have a brief add/drop window in September of the following school year. **Classes must be dropped by October 10th**, or the student will be responsible to take the class until its completion. All students must maintain a minimum of 6 credits throughout the year. The building principal must approve any add/drop after the deadline.

Students wishing to withdraw from a course must obtain a required “Request to Drop” form from the guidance office. The student must secure the written information from the teacher and school counseling department and may involve a parent conference with the school counselor and building principal to review the student’s course load and career plans. All withdrawal requests will involve final verification and approval of the building principal.

Sexual Harassment of Students

Sexual harassment in school is a serious offense and is punishable.

It is prohibited for any student, male or female, to harass another student by making unwelcome sexual advances or requests for sexual favors or engaging in other verbal or physical conduct of a sexual nature.

Some examples of sexual harassment include, but are not limited to: comments, jokes, name-calling, innuendos, unwelcome physical contact, or any behavior that is intended to or has the reasonable effect of being offensive based on a person's gender or sexual orientation.

If a student feels he or she is a victim of sexual harassment, it must be reported immediately to a teacher, counselor, administrator, or another school official. If a student does not report being harassed at school but does share the information at home, we strongly encourage parents to contact the school immediately.

Student Dismissal - Precautions/Regulations

To ensure students' safety, the main office maintains a list of individuals who are authorized to obtain the release of students in attendance at the school.

No student may be released to the custody of ANY individual who is not the parent or guardian of the student unless the individual’s name appears on the list. Exceptions to this procedure can be made under extenuating circumstances where the parent or legal guardian permission will be obtained before a student is released to an individual not on the authorized list.

Parents or guardians may submit a list of individuals authorized to obtain the release of their children from school at the time of the child’s enrollment. Copies of any court orders of divorce decrees provided by the custodial parent, which restrict a parent’s ability to seek the release of his/her child shall be maintained in school offices.

Anyone seeking the release of a student from school must report to the main office and sign the student out.

Student Driving

Students with a valid driver's license may be eligible to drive to school and park on school grounds. Sections of the school parking lot are allotted for such students.

Students who wish to park on school grounds must follow these procedures:

1. Report to the main office and request a Student Parking Permit Application.
2. Return the completed application and attach a copy of their driver's license and a copy of their current insurance card.

If the application is approved, the student will receive the permit.

The parking permit must be displayed in a location that may be seen easily from the outside of the vehicle. School parking permits must be renewed each year. Student vehicles without a parking permit are not allowed to be parked on school property.

The school takes no responsibility for student property left in student cars during the school day.

Misuse of driving privileges may lead to revocation of the parking permit. Student parking regulations are listed on the back of the parking permit application.

A student who is tardy on four or more occasions will have his/her driving privileges revoked for the time remaining in the quarter. Each quarter will be monitored independently.

Vehicles parked on school property are under the jurisdiction of the school. The school may search any vehicle any time there is reasonable cause to do so, with or without the presence of the student. A student has full responsibility for the security of his or her vehicle and must make sure that it is locked and that the keys are not given to others.

- The speed limit on campus is 5 m.p.h.
- No "gunning" engines or loud music on campus.
- Student parking is in the south parking lot between the bus garage and the school building.
- Students may not arrive on campus and leave again during the school day without the principal's permission. Forestville Middle/High School has a closed campus policy which means that once students arrive on campus, they are to remain. (See "Permission to Leave" and Leaving School Grounds")
- Once parked, students should not return to their vehicles during the school day without permission from the office.

Students driving snowmobiles will also be required to register their snowmobiles with the main office. Proper identification, registration, proof of insurance, and a snowmobile safety certificate must be given to the office for approval before driving to school.

Student Rights and Responsibilities

Forestville students have all the rights afforded them by federal and state constitutions, statutes and regulations. The school reminds students of their responsibilities that accompany these rights.

It shall be the right of each student:

1. To have a safe, orderly, healthy, and courteous school environment
2. To take part in all district activities on an equal basis regardless of race, sex, religion, national origin, sexual orientation or disability
3. To attend school and participate in school programs unless suspended from instruction and participation for legally sufficient cause as determined in accordance with due process of law
4. To have school rules and conditions available for review and, when necessary, explanation by school personnel
5. To be suspended from instruction only after his/her rights pursuant to Education Law 3214 have been observed
6. In all disciplinary matters, to have the opportunity to present his/her version of the facts and circumstances leading to the imposition of disciplinary sanctions to the professional staff member imposing such sanction
7. To express his/her opinions verbally as long as his/her expressions do not interfere with the rights of others or disrupt normal school operations and is done in a tactfully and appropriately.

It shall be the responsibility of each student:

1. To be familiar with and abide by all district policies, rules and regulations pertaining to student conduct
2. To work to the best of his/her ability in all academic and extracurricular pursuits and strive toward the highest level of achievement possible
3. When participating or attending school sponsored events, to behave as a representative of the district and hold himself/herself to the highest standards of conduct, demeanor, and sportsmanship, and accept responsibility for his/her actions
4. To seek help in solving problems that might lead to disciplinary procedures
5. To be in regular attendance at school and in class
6. To contribute to an orderly, learning-centered environment, and to show due respect for other persons and for property
7. To dress in accordance with standards promulgated by the Board of Education and superintendent (See Code of Dress)
8. To make constructive contributions to the school, and to report fairly the circumstances of school-related issues.

Summer School

If a student fails a course, he/she may be eligible to attend summer school. If a student successfully completes summer school, this may help his/her chances at promotion to the next grade.

All efforts throughout the school year should be made to help the student to be successful at obtaining passing grades in all courses they are taking. However, should a student be in danger of failing, a meeting and/or phone call between school counselors and parents should be arranged. The school will do everything in its power to inform parents, outside of normal report card and 5-week progress reports, of the student's academic difficulties.

Parents should always request meetings with a teacher, counselor, or building principal when they feel their child is in danger of failing a course or grade.

Tardiness

Tardy to school:

The school day begins at 7:40 a.m. Unexcused tardiness, whether the fault of the child or the parent, will not be tolerated. A note explaining the cause of the lateness is required. Since excessive tardiness and absences are not conducive to learning good work habits, parents should make every effort to have their child at school every day on time. Chronic tardiness and truancy are disruptive to both fellow students and teachers, and therefore will not be tolerated. Students will be given a school detention for each unexcused tardy beyond two. This resets at the start of each marking period. A student who is tardy to school must report to the Attendance office to sign in,

Tardy to class:

A student is tardy to class once the bell has rung.

- 1st tardy, Student will be issued a warning by the teacher.
- 2nd tardy, Student will be issued a warning by the teacher.
- 3rd tardy, Student will receive a ½ school detention.
- 4th tardy and all future tardies, Student will receive a school detention for each occurrence.

A student who reports ten or more minutes late for a class will be considered absent for that period.

Use of School Computers and Electronic Devices

The Board of Education considers computers and other electronic devices to be a valuable tool for education and encourages the use of computer-related technology in district classrooms.

Through software applications, online databases, Internet and electronic mail, computer use will significantly enhance educational experiences and provide statewide, national, and global communication opportunities for students and staff.

Internet use is limited to those students who have an approved written agreement on file in the appropriate office. Users of the district's computer equipment and other electronic equipment shall have NO expectation of privacy. The district reserves the right to access all files and monitor all uses of the district's computer technology equipment at its own discretion in order to ensure the equipment is not being used inappropriately.

All use of personal devices during school time and on school grounds is subject to the computer guidelines stated in this policy handbook.

The district prohibits the use of any computer hardware/software in any inappropriate, fraudulent or destructive manner, including, but not limited to:

- Sending out unauthorized messages
- Giving name, telephone number, or photo to anyone on the Internet
- Entering a code protected file
- "Hacking" computer systems
- Plagiarism

- Altering a software program
- Destruction, modification, or abuse of the system's computer hardware or software in any way
- Using the network for any political or commercial purposes
- Violating laws or participating in any illegal activity

Users of the District Network will:

- Use the network in such a way that it does not disrupt its use by others.
- Maintain the integrity of files and data. Modifying, browsing, or copying personal files/data of other users without the individual's permission is not permitted.
- Be ethical and courteous. Defaming, harassing, or obscene mail or discriminatory remarks are not allowed on the network.
- Treat information created by others as the private property of the creator. Always respect the copyrights.
- Use the network to access only educationally relevant material.
- Use only your personal password and do not share your password with others. Respect personal privacy.

Each student must sign an agreement (See Acknowledgement Form) to abide by district policy and regulations concerning the use of computers. These agreements shall be kept on file in the main office.

Failure to abide by these regulations may result in disciplinary action up to and including suspension from school and/or revocation of computer access and related privileges.

Visitors

All visitors to the school must report to the main office immediately upon arrival at school. There, they will state the nature of their visit, and request permission to visit the school premises. If permission is granted by the principal, the visitor will sign the visitor's register and obtain a visitor's pass which must be always displayed.

Visits to individual classrooms during instructional time are permitted only with the approval of the principal and teacher and so long as their duration or frequency does not interfere with the delivery of instruction or disrupt the normal school environment.

Students not enrolled in Forestville Central School may only visit for legitimate academic reasons and must have advance approval from the principal.

Students who wish to bring a guest who is not a Forestville student to the prom or a dance must get permission by filling out a Guest Authorization Release Form from the main office. The office will use the form to seek approval from the guest's home district/place of work to attend the prom or dance.

Vocational Attendance/Tardiness

Forestville Central School District students enrolled in full-time programs provided through BOCES shall comply with the comprehensive attendance policy adopted by the Erie 2-Chautauqua-Cattaraugus BOCES Board of Education. Career and Technology Education (CTE) students enrolled in certified programs must meet the number of hours required for certification and/or course credits. Students who are not maintaining satisfactory attendance in CTE programs may be

withdrawn from the programs and returned to Forestville Central School at the campus principal's discretion.

Seniors requesting to drive to or from BOCES must receive permission from Forestville Central School, BOCES, and their parent/guardian. The parent/guardian must sign the BOCES driving permission form.

Students who are tardy to school coming from BOCES enough to be issued a detention may have their permission to drive to or from BOCES revoked.

Students who attend all day field trips at BOCES that require home school permission are asked to have appropriate paperwork filled out one week in advance of the date of the proposed trip.

Working Papers

The procedure for applying for working papers is as follows:

- Students can request an application in the main office.
- After the student's parent/guardian completes parts 1 & 2 on the application, the school nurse will verify the student's date of their last physical and complete the section.
- Completed applications are returned to the main office where working papers can be issued if all application guidelines are met.

A physical is required at the beginning age of each of the following groups:

Age 11-17	Newspaper Carrier
Age 12-13	Farm work
Age 14-15	Farm work
Age 14-15	Non-factory
Age 16-17	General Employment

Senior Flex

Senior Flex is a program that allows those Senior students meeting specified criteria and having signed parental permission to arrive or leave campus early.

Senior Flex is a privilege and as such, may be taken away as soon as there is any indication of non-compliance with the rules, regulations, and/or eligibility criteria. Senior Flex will begin starting week 2 of the school year. After meeting with the school counselor, you will obtain a permission slip from the dean of students. After the signed permission slip has been returned to the counselors office, the Senior's schedule will be modified.

Criteria for the Senior Flex program is as follows:

- Students must be enrolled in a minimum of 5.5 credits of classes.
- Students must have and maintain a minimum passing average in ALL of their classes.
- Student grades will be reviewed at each Progress Report and Report Card period to ascertain academic eligibility for the Senior Flex.
- Students may only miss a scheduled study hall during their flex time.
- Students will report to the testing center for testing during their flex time if necessary.
- Students are not allowed to drop or change courses to create an opening in their schedule in order to become eligible for this privilege.

- Students may not be on campus during their flex periods unless they have permission from the principal or the designee.
- The principal, counselor or dean of students will review each student's eligibility to flex their schedule every 5 weeks. If a student loses their flex for any reason, they may not return to flexing their schedule until the next 5-week period.
- Students must sign in and sign out of school at the attendance office. Students must enter and exit the school through the main office.
- Flexing students may not congregate in the parking lot. Flexing students must leave school grounds immediately.
- If a flexing student is on pace to accrue more than 10% unexcused absences in any of their academic classes, they will lose their flex schedule.
- If a flexing student arrives at school late and accrues more than 2 (two) unexcused tardies in a month, they will lose their flex schedule for 5 weeks.

Withdrawal and Transferring from School

- Secure authorization withdrawal or transfer note from parents or guardian.
- Obtain appropriate forms from the school counseling office.
- Have all forms filled out by teachers, return all schoolbooks and property, and make sure all fees are paid.
- Take completed forms to the school counseling office for final clearance.

School Resource Officer (SRO)

Students requesting to meet with the SRO should report to their teacher first, and then request a pass to the SRO room. When students leave the SRO room, he/she will be given a pass back to class.

Students may meet with the SRO during study halls, lunch periods, or any other non- instructional time throughout the school day. Students may not miss instructional periods, unless it is a true emergency. Emergencies may be verified by the SRO, counselor, or building principal.

Students arriving at the SRO room without a pass will be sent back to their scheduled location. Students **MUST** report to their scheduled room to obtain a proper pass before showing up at the SRO room.

Acknowledgment Form

To: All Parents/Guardians

From: Forestville Middle/High School

Please review the following statements and return a signed copy to the main office by September 13th.

Failure to return the signed acknowledgment form may result in your child's inability to fully participate in educational programs.

"I understand and consent to the responsibilities outlined in the Forestville Central Student Handbook. I also understand and agree that my child shall be held responsible for the behavior and consequences included in the school conduct and discipline code while on school property or attending school-sponsored activities. I further understand that any student who violates the student code of conduct shall be subject to disciplinary action, up to and including suspension from school."

"I have read and understand the district's policy and regulations governing student use of computers and agree to abide by their provisions."

"I understand that I have no right to privacy when I use the district's computer network and the Internet, and I understand that district staff will monitor technology."

"I understand that students shall not purposefully or neglectfully damage technology and shall be financially responsible for any repair or replacement required, as determined by the principal or his/her designee. Students may also be held financially responsible for items not returned at the end of the school year."

"I further understand that any violation of these provisions may result in suspension or revocation of my system access and related privileges, other disciplinary action, as appropriate, and possible legal action."

"Regarding student records, I have read and understand the information regarding access to my child's educational records."

Parent/Guardian Name

Student Name

Parent/Guardian Signature

Student Signature

Date